



TCS-DVR Cheat Sheet

Start the System:

The software will load automatically when computer starts or after you have shut it down, or to do it manually, double click on the "TCSDVR System" icon on your desktop. Recording will start automatically.

Shut Down the System and Make Configuration Changes:

Before you can shut down the system or make configuration changes, the schedule and all network services must be stopped. To do this, click the "Schedule" icon and choose "Stop Schedule", then click the "Network" icon and choose "Stop All Network Server". Now you can make configuration changes or exit the program. You must be logged in as a "Supervisor" to make any configuration changes or shut the system down.

Username & Passwords:

To create a new User, click on the "Configure" icon and then "Password Setup". Click "New", & then select the type of user (e.g. User, power user, supervisor, etc.). You must be a supervisor to change items in here.

Camera Brightness:

Click the "Configure" icon and then "Video Attribute." You can select which camera you would like to configure by pressing the right and left arrows in the bottom right of the window that appears, the camera name or number will appear in the upper left of the same window. Or if you would like the software to automatically configure all the cameras for you, click on "AGC..." and then click on "auto."

Not able to View Remotely:

If you are sure your internet connections are working properly, click on the Network Icon and make sure there is a check mark beside "Webcam Server." If there is not a check mark, you will want to click on it and then click "execute" on the window that will pop up. If there is already a check mark beside "webcam server" then there is something else causing the problem (Internet is down, router problem, etc..)

View Recorded Video:

Click on the "View Log" icon and then on "video/audio log." In a few seconds the playback window will open. In here you select the camera you want to view and then the date & time. If you want to view multiple times, you click on the time you would like to start viewing and then hold the "shift" key while clicking on the end time. This will select all the files between the two times you chose. If you would like to view more than one camera at a time, click on the "view mode" icon on the upper right of the window and choose the view you would like. You may want to move your mouse over the icons on the right of the window as well to see what options are available. You can print a picture, save a picture, and many other options.

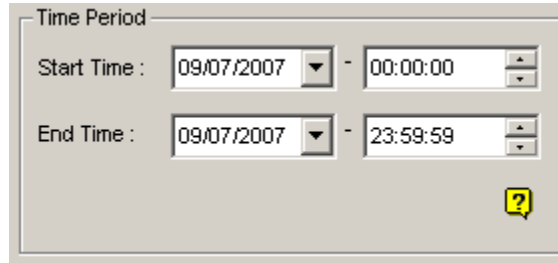
To exit this window, click on the "X" with the circle around it in the bottom left of the window, and choose exit.

To Make a CD / DVD of a Video Event:

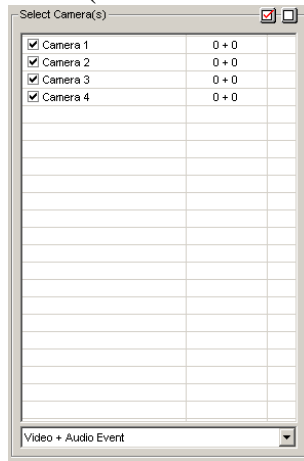
1) First you need to **write down** the time you want to start at AND end at. Also the camera number(s) you want the video saved from. The number of the camera is found beside the camera name on the main view screen. Once you have this information you can proceed to step 2.

2) In the “Video/Audio Log”, click on the “Backup Button” (The bottom icon on the right hand side)

3) To back it up to a CD or DVD, choose add time frame, then select start date by clicking triangle by date, and select end date same way. Select start and end time.



4) Select camera/cameras you would like to save.(number of events will be shown by came



5) Click “OK” when you are done.

5) Insert blank CD/DVD. Click “OK” to save all of these files to the CD/DVD.

*** Most of the other options do not need to be changed once the system is set up and running ***

Icons

